



Surrender of Trio/Solo Ticket

Surname	First Name
Address	
Postcode	
Contact Number	Email Address

Ticket Details

Ticket Type	Expiry Date
Validation Card Number	Ticket Number

Reason for surrender

- Refund Refunds may take up to 3 weeks to process
- Change in Travel If your travel arrangement change we may be able to provide you with a credit voucher towards the cost of your next ticket
- Sickness You must send in your ticket at the beginning of your sickness. We will hold your ticket and then extend it when you are ready to go back to work. You must provide us with sick notes whilst you are off.
- Cessation We can hold your ticket if your traveling arrangements change due to work on a temporary basis. We will hold your ticket and then extend it when you are ready to use the ticket.

We will pay any refund to the ticket holder by cheque or by bacs payment. Please provide details on how you would like to receive the refunds.

- Cheque Cheques will be made payable to the ticket holder only.
- Bank Transfer Payment can only be made into ticket holders' bank account. Please provide details below.

Account Name	
Sort Code	Bank Account Number
Bank Name and Address	

Customer Declaration:

I am the holder of this ticket and confirm the above information is correct.

Print Name: _____ Signed: _____ Date: _____